

Rutherford County

*Rutherford County Office Building
289 N. Main Street
Rutherfordton, NC 28139*



Meeting Agenda

Tuesday, March 17, 2015

5:30 PM

Rutherford County Airport Authority

I. Call To Order

II. Pledge of Allegiance

Agenda Approval

III. Public Comments

IV. Consent Agenda

Minutes of February 19, 2015 Special Meeting

Attachments: 2015.02.19 Special Meeting Minutes

Minutes of the March 6, 2015 Special Meeting

Attachments: 2015.03.06 Special Meeting Minutes

V. Financial Report

VI. Airport Operations Report

X. Adjourn



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289 N. Main Street
Rutherfordton, NC 28139

**Minutes of Special Meeting
February 19, 2015
5:30 PM
Rutherford County Airport Authority**

I. Call To Order

Chairman Michael Benfield called the February 19, 2015 special meeting of the Rutherford County Airport Authority to order.

Present: Chairman Michael Benfield, Vice Chairman Eddie Holland, Alan Toney, Bryan King and Greg Lovelace

Absent: None

II. Pledge of Allegiance

Chairman Michael Benfield led in the Pledge of Allegiance.

Agenda Approval

Member Bryan King moved to approve the agenda and Vice Chairman Holland seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

IV. Consent Agenda

Member Bryan King moved to approve the Minutes of January 20, 2015 Regular Meeting and Member Alan Toney seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

V. Financial Report

County Manager Carl Classen reported on the revenues and expenditures through January 2015. There were no questions about the financial report.

VI. Airport Operations Report

Transportation Services Director Kerry Giles presented information about future hangar development in relation to the county building a hangar or individual clients building their own hangar and leasing the grounds. Kerry mentioned a release of liability waiver for the airport

for moving aircraft into and out of hangars.

Sheldon Walker with E.S. Walker Construction presented proposals for building 3 buildings 50' wide x 75' long for hangars in section 2 of the airport property. The cost was \$499,696.33 which doesn't include plumbing. The second proposal was to build one building 100' wide x 100' long behind the existing county hangar. The cost for one community hangar was \$424,620.97 without plumbing.

Operations Manager Randy Patterson gave an update of the inspections and maintenance to fuel farm which we are still waiting on the bid from Petroleum Recovery Services to complete the updates. Randy reported January fuel sales for Jet A were 3,843 gallons and 100LL was 2,331 gallons.

Solid Waste Director James Kilgo presented slides of the removal process for the Edwards property and reported preparing the Owens property for removal. County Manager Carl Classen requested putting the removal of the Owens property out to bid and bring the numbers to the next meeting.

Jimmy Luther with WK Dickson gave an update on the grants.

Vice Chairman Eddie Holland moved to approve sending a letter to the NCDOT authorizing support for the current runway extension and related projects under the State Transportation Improvement Plan (STIP) and Member Bryan King seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None

Member Greg Lovelace moved to approve amending the fuel policy to allow aviation fuel pumped into Rutherford County Sheriff's Office aircraft shall be charged to Sheriff's Office at cost and Member Bryan King seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None

Member Greg Lovelace moved to approve amending the fuel policy to allow a 10 cent per gallon discount to be given to federal and state agencies that provide a tax exempt number and Member Bryan King seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None

Secretary's note: The amended fuel policy will be attached.

VII. Old Business

Solid Waste Director James Kilgo presented the mowing quote for 2015-2016 which totaled

\$25,000 depending on the availability of the inmates from the local prison.

VIII. New Business

Airport Authority Attorney Beth Miller presented a hangar transfer to the Board from Leon Mims to Gerald Stimple. The Board requested the purchase price for the next meeting.

X. Adjourn

Member Bryan King moved to adjourn and Member Greg Lovelace seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None

Chairman, Airport Authority

Vice Chairman, Airport Authority

Attest:

Secretary to the Airport Authority

**Rutherford County Airport
Fuel Pricing Proposal
Latest Amendment 02/19/2015**

The current fuel pre-purchasing policy was established by the Rutherford County Airport Authority in FY2011-12 and has been amended subsequently by the Board. The current policy is:

- A 10 cent per gallon discount will be given to fuel loaded into planes for which property taxes have been levied during the current tax year
- A 10 cent per gallon discount will be given to federal and state agencies that provide a tax exempt number
- Aviation fuel pumped into Rutherford County Sheriff's Office aircraft shall be charged to Sheriff's Office at cost.

Large fuel volume purchases may take advantage of a pre-pay program as follows:

- Prepayment for Jet A (no pre-payment plan for 100LL)
 - \$2,500 to 7,499 Price of fuel: Current Cost plus 40 cents and taxes
 - \$7,500 and \$12,500 Price of fuel: Current Cost plus 15 cents and taxes
 - \$12,600 and \$19,999 Price of fuel: Current Cost plus 10 cents and taxes
 - \$20,000 and over Price of fuel: Current Cost plus 5 cents and taxes
- Current Cost equals the price of the fuel delivered plus a 20-cent per gallon operations charge.
- Prep-paid amounts shall be in dollars; not gallons.
- Pre-payments will not be recorded as revenue until the fuel is pumped into the aircraft. Pre-payments are a liability until the fuel is sold (put into an aircraft).
- Accounts shall be established by tail number, not by payee or user.
- Each year, the County will advise pre-payers of their balance and request notice whether the pre-payer wanted to continue the balance or have it refunded.



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Rutherford County

Special Meeting Minutes Thursday, March 6, 2015

Rutherford County Airport Authority

4:15 PM

I. Call To Order

Chairman Michael Benfield called the March 6, 2015 special meeting of the Rutherford County Airport Authority to order.

Present: Chairman Michael Benfield, Alan Toney, Bryan King and Greg Lovelace
Absent: Vice Chairman Eddie Holland

Agenda Approval

Member Greg Lovelace moved to approve the agenda and Member Alan Toney seconded.

Ayes: Chairman Benfield, King, Toney and Lovelace
Noes: None
Absent: Vice Chairman Holland

Member Brian King moved to excuse Vice Chairman Holland and Member Alan Toney seconded.

Ayes: Chairman Benfield, King, Toney and Lovelace
Noes: None
Absent: Vice Chairman Holland

.VII. Old Business

Airport Authority Attorney Beth Miller advised the Board of the purchase price of \$45,000 for Hangar 4G.

Member Greg Lovelace moved to approve the staff's recommendation for the hangar transfer from Leon Mims to Gerald Stimple and Member Alan Toney seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None
Absent: Vice Chairman Holland

County Manager Carl Classen reported that all hangar transfers will go to the Airport Authority Attorney Beth Miller for review and processing before coming before the Board.

X. Adjourn

Member Brian King moved to adjourn and Member Alan Toney seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace
Noes: None
Absent: Vice Chairman Holland

Chairman, Airport Authority

Vice Chairman, Airport Authority

Attest:

Secretary to the Airport Authority