

Rutherford County

*Rutherford County Office Building
289 N. Main Street
Rutherfordton, NC 28139*



Meeting Agenda

Tuesday, March 15, 2016

5:30 PM

Rutherford County Airport Authority

I. Call To Order

II. Pledge of Allegiance

Agenda Approval

III. Public Comments

IV. Consent Agenda

Minutes of December 15, 2015

Attachments: 2015.12.15 minutes

V. Director's/Financial Report

February Financial Report

Attachments: February 2016 Financial

Requested Budget 2016-2017

Attachments: Requested Budget 2016-2017

X. Adjourn



Rutherford County

Rutherford County Office Building
289 N. Main Street
Rutherfordton, NC 28139

Meeting Minutes Rutherford County Airport Authority

Tuesday, December 15, 2015

5:30 PM

I. Call To Order

Michael Benfield called the December 15, 2015 meeting of the Rutherford County Airport Authority to order.

Present: Greg Lovelace, Eddie Holland, Alan Toney, Bryan King and Michael Benfield

Absent: None

A. Election of Chairman

Alan Toney nominated Michael Benfield for chairman and Eddie Holland seconded. The vote on the motion was:

Ayes: Michael Benfield, Eddie Holland, Bryan King, Alan Toney and Greg Lovelace

Noes: None

B. Election of Vice Chairman

Bryan King nominated Eddie Holland for vice chairman and Alan Toney seconded. The vote on the motion was:

Ayes: Michael Benfield, Holland, King, Toney and Lovelace

Noes: None

II. Pledge of Allegiance

Paula Roach led in the Pledge of Allegiance.

A. Agenda Approval

Member Greg Lovelace moved to approve the agenda and Member Bryan King seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

III. Public Comments

None.

IV. Consent Agenda

Member Greg Lovelace moved to approve the minutes from October 20, 2015 and Member Bryan King seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

V. Financial Report and Airport Operations Report

Airport Director Randy Patterson reported on the revenues and expenditures through November 30, 2015.

VIII. New Business

A. Meeting Dates for the Rutherford County Airport Authority for 2015

Chairman Benfield stated that the Board can call a special meeting if an issue arises before a regular meeting if the bimonthly schedule is chosen.

Greg Lovelace made a motion that the Board adopt the ID Resolution of the Rutherford County Airport Authority Relating to 2016 Meeting Schedule which establishes the regular meeting dates of the Rutherford County Airport Authority for the year 2016 and that the adopted Rules of Procedure be amended as necessary to reflect the revised schedule and Member Alan Toney seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

Resolution of the Rutherford Airport Authority

Rutherford County Airport Authority

Relating to 2016 Meeting Schedule

Whereas, the Rutherford Airport Authority is authorized by its enabling legislation to establish its regular meeting dates; and

Whereas, the Rutherford Airport Authority has determined that it desires to modify its regular meeting dates for the year 2016.

Now, therefore, be it resolved that the Rutherford County Airport Authority regularly scheduled meetings will be held bimonthly on the third Tuesday of the month at 5:30 P.M. on the dates shown below for the year 2016 and that such regular meetings will be held in the Rutherford County Office Building, 289 North Main Street, Rutherfordton, NC in the County Commissioners' Meeting Room. Special meetings will be scheduled as needed.

January 19, 2016

March 15, 2016

May 17, 2016

July 19, 2016

September 20, 2016

November 15, 2016

Adopted this the 15th day of December, 2015.

Chairman, Airport Authority

ATTEST:

Secretary to the Airport Authority

X. Adjourn

Bryan King moved to adjourn and Alan Toney seconded.

Ayes: Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

Noes: None

Chairman, Airport Authority

Vice Chairman, Airport Authority

Attest:

Secretary to the Airport Authority

RUTHERFORD COUNTY
 Revenue and Expense Finance Report
 Report dates 07/01/2015 - thru - 02/29/2016

Account Number	Account Description	Amended Budget	Period Activity 02/01/2016 to 02/29/2016	Fiscal Year to Date	Encumbrances	Available Budget	% Used
13-3414-820-01-000	SALE OF COUNTY PROPERTY	0.00	0.00	-2,803.69	0.00	-2,803.69	0.00
	SALE CO PROPERTY/OTHER	0.00	0.00	-2,803.69	0.00	-2,803.69	0.00
13-3453-410-01-000	AIRPORT FUEL SALES	375,000.00	-16,819.08	-194,307.62	0.00	180,692.38	51.82
13-3453-800-00-000	AIRPORT MISCELLANEOUS REVENU	0.00	0.00	-247.00	0.00	-247.00	0.00
	AIRPORT	375,000.00	-16,819.08	-194,554.62	0.00	180,445.38	51.88
13-3834-800-01-000	RENTS-AIRPORT	28,000.00	-1,786.95	-18,239.80	0.00	9,760.20	65.14
	MISCELLANEOUS REVENUE RENTS	28,000.00	-1,786.95	-18,239.80	0.00	9,760.20	65.14
13-3980-980-10-000	CONTRIBUTION FROM GENERAL FU	113,495.00	0.00	0.00	0.00	113,495.00	0.00
	TRANSFERS FROM OTHER FUNDS	113,495.00	0.00	0.00	0.00	113,495.00	0.00
Total Revenue		516,495.00	-18,606.03	-215,598.11	0.00	300,896.89	41.74
13-4101-181-00-000	F I C A	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-181-01-000	MEDICARE FICA 1.45%	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-00-000	RETIREMENT EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-01-000	401K EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-183-01-000	LIFE & DISABILITY INS EMPLOY	0.00	4.00	0.00	0.00	0.00	0.00
13-4101-298-01-000	STATE SALES TAX 4.5%	0.00	4.33	286.16	0.00	-286.16	0.00
13-4101-298-03-000	COUNTY SALES TAX 2% & 2.5%	0.00	1.82	120.47	0.00	-120.47	0.00
	CLEARING ACCOUNTS	0.00	10.15	406.63	0.00	-406.63	0.00
13-4530-121-00-000	AIRPORT SALARIES REGULAR	65,797.00	5,157.87	46,079.66	0.00	19,717.34	70.03
13-4530-122-00-000	AIRPORT SALARIES OVERTIME	0.00	0.00	63.54	0.00	-63.54	0.00
13-4530-126-00-000	SALARIES TEMPORARY PART-TIME	11,768.00	804.84	8,006.04	0.00	3,761.96	68.03
13-4530-181-00-000	F I C A	4,809.00	321.31	2,985.42	0.00	1,823.58	62.08
13-4530-181-01-000	MEDICARE FICA	1,125.00	75.14	698.18	0.00	426.82	62.06
13-4530-182-00-000	RETIREMENT	8,683.00	638.02	5,869.01	0.00	2,813.99	67.59
13-4530-182-01-000	NC RETIREMENT 401K	2,181.00	167.63	1,434.18	0.00	746.82	65.76
13-4530-183-00-000	HEALTH AND LIFE INSURANCE	11,792.00	991.04	6,781.68	0.00	5,010.32	57.51
13-4530-183-01-000	EMPLOYEE EVALUATIONS	100.00	0.00	0.00	0.00	100.00	0.00
13-4530-186-00-000	WORKMENS COMPENSATION	2,390.00	0.00	2,390.00	0.00	0.00	0.00

RUTHERFORD COUNTY
 Revenue and Expense Finance Report
 Report dates 07/01/2015 - thru - 02/29/2016

Account Number	Account Description	Amended Budget	Period Activity 02/01/2016 to 02/29/2016	Fiscal Year to Date	Encumbrances	Available Budget	% Used
13-4530-192-00-000	PROFESSIONAL SERVICES LEGAL	16,400.00	300.00	3,090.00	0.00	13,310.00	18.84
13-4530-251-01-000	AV FUEL PURCHASES	300,000.00	19,831.96	161,830.87	0.00	138,169.13	53.94
13-4530-260-00-000	OFFICE SUPPLIES	1,500.00	0.00	757.58	0.00	742.42	50.51
13-4530-260-02-000	SUPPLIES	2,000.00	0.00	384.84	0.00	1,615.16	19.24
13-4530-299-00-000	PUBLIC RELATIONS	500.00	0.00	138.15	0.00	361.85	27.63
13-4530-311-00-000	TRAVEL/EXPENSE REIMBURSEMENT	800.00	0.00	44.51	0.00	755.49	5.56
13-4530-321-00-000	TELEPHONE	2,300.00	218.81	1,646.25	52.94	600.81	73.88
13-4530-325-00-000	POSTAGE	75.00	0.00	0.00	0.00	75.00	0.00
13-4530-331-00-000	UTILITIES SEWER WATER ELECTR	8,000.00	991.31	4,275.81	0.00	3,724.19	53.45
13-4530-351-00-000	REPAIRS & MAINT AIRPORT	15,000.00	1,163.72	4,765.50	0.00	10,234.50	31.77
13-4530-352-00-000	MAINTENANCE TO EQUIPMENT	7,000.00	21.67	1,160.55	0.00	5,839.45	16.58
13-4530-353-00-000	MAINTENANCE TO VEHICLES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
13-4530-370-00-000	ADVERTISING	800.00	0.00	-13.50	314.93	498.57	37.68
13-4530-440-00-000	SERVICE & MAINTENANCE CONTRA	34,000.00	700.00	16,871.85	4,200.00	12,928.15	61.98
13-4530-451-00-000	PEROPERTY/OPERATIONS INSURAN	7,949.00	4,211.00	4,211.00	0.00	3,738.00	52.98
13-4530-491-00-000	DUES & SUBSCRIPTION	500.00	0.00	140.00	0.00	360.00	28.00
13-4530-980-00-000	GENERAL FUND INDIRECT COSTS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
13-4530-980-16-000	SAN SERVER UPGRADE ALLOCATIO	26.00	0.00	0.00	0.00	26.00	0.00
AIRPORT		516,495.00	35,594.32	273,611.12	4,567.87	238,316.01	53.86
Total Expense		516,495.00	35,604.47	274,017.75	4,567.87	237,909.38	53.94
Airport Fund		0.00	16,998.44	58,419.64	4,567.87	62,987.51	47.84

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL		Amended Budget	ACTUAL FYTD	ESTIMATED		BUDGET REQUEST
		ACTUAL 07/01/2014 TO 06/30/2015	BUDGET 07/01/2015 TO 06/30/2016			07/01/2015 TO 06/30/2016	07/01/2016 TO 06/30/2017	
13-3414-820-01-000	SALE OF COUNTY PROPERTY	0.00	0.00	0.00	-2,803.69	2,804.00	0.00	
SALE CO PROPERTY/OTHER		0.00	0.00	0.00	-2,803.69	2,804.00	0.00	

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL		Amended Budget		ACTUAL FYTD		ESTIMATED BUDGET REQUEST	
		ACTUAL 07/01/2014 TO 06/30/2015	BUDGET 07/01/2015 TO 06/30/2016	Budget AS OF 12/31/2015	AS OF 12/31/2015	FYTD 07/01/2015 TO 06/30/2016	07/01/2015 TO 06/30/2016	07/01/2016 TO 06/30/2017	
13-3453-410-01-000	AIRPORT FUEL SALES	-367,973.78	375,000.00	375,000.00	-160,649.65	290,000.00	290,000.00		
13-3453-800-00-000	AIRPORT MISCELLANEOUS REVENUE	-121.00	0.00	0.00	-247.00	250.00	0.00		
AIRPORT		-368,094.78	375,000.00	375,000.00	-160,896.65	290,250.00	290,000.00		

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ORIGINAL		AMENDED		ACTUAL		ESTIMATED		BUDGET	
		ACTUAL 07/01/2014 TO 06/30/2015	BUDGET 07/01/2015 TO 06/30/2016	Budget AS OF 12/31/2015	Budget AS OF 12/31/2015	FYTD 07/01/2015 TO 06/30/2016	ESTIMATED 07/01/2015 TO 06/30/2016	REQUEST 07/01/2016 TO 06/30/2017			
13-3834-800-01-000	RENTS-AIRPORT	-32,892.39	28,000.00	28,000.00	28,000.00	-13,439.10	27,500.00	28,000.00			
	MISCELLANEOUS REVENUE RENTS	-32,892.39	28,000.00	28,000.00	28,000.00	-13,439.10	27,500.00	28,000.00			

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL FYTD		ESTIMATED		BUDGET REQUEST	
		07/01/2014 TO 06/30/2015	07/01/2015 TO 06/30/2016	07/01/2015 TO 06/30/2016	AS OF 12/31/2015	AS OF 12/31/2015	AS OF 12/31/2015	07/01/2015 TO 06/30/2016	07/01/2016 TO 06/30/2017				
13-3980-980-10-000	CONTRIBUTION FROM GENERAL FU	-130,039.05	113,495.00	113,495.00	113,495.00	0.00	113,495.00	147,222.00					
TRANSFERS FROM OTHER FUNDS		-130,039.05	113,495.00	113,495.00	113,495.00	0.00	113,495.00	147,222.00					

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2014 TO 06/30/2015	ORIGINAL BUDGET 07/01/2015 TO 06/30/2016	Amended Budget AS OF 12/31/2015	ACTUAL FYTD AS OF 12/31/2015	ESTIMATED 07/01/2015 TO 06/30/2016	BUDGET REQUEST 07/01/2016 TO 06/30/2017
TOTAL Revenue		-531,026.22	516,495.00	516,495.00	-177,139.44	434,049.00	465,222.00

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2014 TO 06/30/2015	ORIGINAL BUDGET 07/01/2015 TO 06/30/2016	AMENDED BUDGET AS OF 12/31/2015	ACTUAL FYTD AS OF 12/31/2015	ESTIMATED 07/01/2015 TO 06/30/2016	BUDGET REQUEST 07/01/2016 TO 06/30/2017
13-4530-121-00-000	AIRPORT SALARIES REGULAR	39,946.77	67,102.00	65,797.00	35,763.93	66,750.00	67,940.00
13-4530-122-00-000	AIRPORT SALARIES OVERTIME	724.45	0.00	0.00	63.54	64.00	0.00
13-4530-126-00-000	SALARIES TEMPORARY PART-TIME	24,832.15	10,463.00	11,768.00	6,396.36	11,564.00	10,594.00
13-4530-181-00-000	F I C A	3,644.12	4,809.00	4,809.00	2,342.80	4,859.00	4,869.00
13-4530-181-01-000	MEDICARE FICA	852.24	1,125.00	1,125.00	547.90	1,136.00	1,139.00
13-4530-182-00-000	RETIREMENT	7,026.45	8,683.00	8,683.00	4,592.97	8,265.00	8,989.00
13-4530-182-01-000	NC RETIREMENT 401K	1,185.07	2,181.00	2,181.00	1,098.92	2,171.00	2,208.00
13-4530-183-00-000	HEALTH AND LIFE INSURANCE	5,267.16	11,792.00	11,792.00	4,799.60	11,792.00	11,792.00
13-4530-183-01-000	EMPLOYEE EVALUATIONS	0.00	100.00	100.00	0.00	100.00	0.00
13-4530-186-00-000	WORKMENS COMPENSATION	3,816.00	2,390.00	2,390.00	2,390.00	2,390.00	2,390.00
13-4530-189-01-000	OTHER FRINGE BENEFITS	5.07	0.00	0.00	0.00	0.00	0.00
13-4530-192-00-000	PROFESSIONAL SERVICES LEGAL	40,770.01	16,400.00	16,400.00	2,490.00	11,000.00	20,000.00
13-4530-192-01-000	PROFESSIONAL SERVICES OTHER	4,310.00	0.00	0.00	0.00	0.00	0.00
13-4530-199-00-000	PETTY CASH OVER/SHORT	91.26	0.00	0.00	0.00	0.00	0.00
13-4530-251-01-000	AV FUEL PURCHASES	320,445.92	300,000.00	300,000.00	130,521.19	240,000.00	245,000.00
13-4530-260-00-000	OFFICE SUPPLIES	1,818.95	1,500.00	1,500.00	508.35	1,350.00	1,500.00
13-4530-260-02-000	SUPPLIES	1,341.06	2,000.00	2,000.00	384.84	1,000.00	2,000.00
13-4530-299-00-000	PUBLIC RELATIONS	318.31	500.00	500.00	138.15	300.00	500.00
13-4530-311-00-000	TRAVEL/EXPENSE REIMBURSEMENT	1,011.64	800.00	800.00	44.51	200.00	800.00
13-4530-321-00-000	TELEPHONE	3,127.30	2,300.00	2,300.00	1,263.12	3,000.00	2,300.00
13-4530-325-00-000	POSTAGE	45.88	75.00	75.00	0.00	75.00	75.00

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL FYTD		ESTIMATED		BUDGET REQUEST	
		07/01/2014 TO 06/30/2015	07/01/2015 TO 06/30/2016	07/01/2015 TO 06/30/2016	AS OF 12/31/2015	AS OF 12/31/2015	AS OF 12/31/2015	07/01/2015 TO 06/30/2016	07/01/2016 TO 06/30/2017				
13-4530-331-00-000	UTILITIES SEWER WATER ELECTR	7,837.99	8,000.00	8,000.00	8,000.00	3,222.39	7,300.00	8,000.00					
13-4530-351-00-000	REPAIRS & MAINT AIRPORT	9,897.26	15,000.00	15,000.00	15,000.00	3,218.03	7,346.00	15,000.00					
13-4530-352-00-000	MAINTENANCE TO EQUIPMENT	4,467.58	7,000.00	7,000.00	7,000.00	0.00	2,500.00	7,000.00					
13-4530-353-00-000	MAINTENANCE TO VEHICLES	2,076.65	1,000.00	1,000.00	1,000.00	0.00	250.00	1,000.00					
13-4530-370-00-000	ADVERTISING	863.87	800.00	800.00	800.00	-13.50	400.00	800.00					
13-4530-440-00-000	SERVICE & MAINTENANCE CONTRA	35,564.00	34,000.00	34,000.00	34,000.00	21,071.85	35,500.00	36,000.00					
13-4530-451-00-000	PEROPERTY/OPERATIONS INSURAN	4,211.00	7,949.00	7,949.00	7,949.00	0.00	4,211.00	4,800.00					
13-4530-491-00-000	DUES & SUBSCRIPTION	470.50	500.00	500.00	500.00	140.00	500.00	500.00					
13-4530-980-00-000	GENERAL FUND INDIRECT COSTS	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00	10,000.00					
13-4530-980-16-000	SAN SERVER UPGRADE ALLOCATIO	7.00	26.00	26.00	26.00	0.00	26.00	26.00					
AIRPORT		525,975.66	516,495.00	516,495.00	516,495.00	220,984.95	434,049.00	465,222.00					

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2014 TO 06/30/2015	ORIGINAL BUDGET 07/01/2015 TO 06/30/2016	Amended Budget AS OF 12/31/2015 AS OF 12/31/2015	ACTUAL FYTD 07/01/2015 TO 06/30/2016	ESTIMATED 07/01/2015 TO 06/30/2016	BUDGET REQUEST 07/01/2016 TO 06/30/2017
TOTAL Expense		525,975.66	516,495.00	516,495.00	220,984.95	434,049.00	465,222.00

RUTHERFORD COUNTY
 FY2016-2017 DEPT BUDGET REQUEST
 Report dates 07/01/2015 - thru - 06/30/2016

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2014 TO 06/30/2015	ORIGINAL BUDGET 07/01/2015 TO 06/30/2016	Amended Budget AS OF 12/31/2015	ACTUAL FYTD AS OF 12/31/2015	ESTIMATED 07/01/2015 TO 06/30/2016	BUDGET REQUEST 07/01/2016 TO 06/30/2017
TOTAL Airport Fund		-5,050.56	0.00	0.00	43,845.51	0.00	0.00

