



## **RUTHERFORD COUNTY BUILDING INSPECTIONS**

141 West Third Street  
Rutherfordton, NC 28139  
Phone (828) 287-6035  
Fax (828) 287-6338

The following information **must be** submitted to the Rutherford County Inspection Department **before** a Commercial Building Permit can be issued:

1. Permit Application (Summary Data Sheet)
2. Site Plan
  - a. Distance from proposed building(s) to property lines
  - b. Distance from proposed building(s) to other structures
  - c. Parking lot layout showing # of spaces & accessible parking
  - d. Accessibility path to building with ramp location and dimensions
3. Floor Plan
  - a. Door specifications
  - b. Accessible toilet room with all dimensions
  - c. Label all toilet room fixtures and their locations
  - d. Proposed use of each room
4. Wall Section

**Note: Once application and the most recent design has been submitted, please allow 3 – 5 business days for commercial review in our office. If changes are required to the plans, the review process will terminate, then commence once the new plans are in our office.**

### **Commercial Plan Review Fees:**

Non-engineered	\$50
<b>0 - 5,000 SF</b>	<b>\$100</b>
5,001 SF - 20,000 SF	\$150
<b>20,000+ SF</b>	<b>\$200</b>



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**COMMERCIAL BUILDING PERMIT APPLICATION**

**General Information**

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Project Address \_\_\_\_\_ Tax PIN \_\_\_\_\_

Business Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

Project Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_  
(if different from Applicant above)

Proposed Use of Building \_\_\_\_\_

Last Use of Building (if existing) \_\_\_\_\_

Type of Building: New \_\_\_\_\_ Existing \_\_\_\_\_ Addition \_\_\_\_\_

Occupancy Classification:

Assembly _____	Business _____	Educational _____
Factory/Industrial _____	Hazardous _____	Institutional _____
Mercantile _____	Storage _____	Utility & Miscellaneous _____

For New Construction or Addition only:

Total building area in square feet \_\_\_\_\_ Number of stories \_\_\_\_\_

Type of heating system \_\_\_\_\_

If apartments, total number of units \_\_\_\_\_ Type of Construction: I \_\_\_ II \_\_\_ III \_\_\_ IV \_\_\_ V \_\_\_

For existing (remodel) only, descriptive summary of proposed work:

Will the following items be added or altered?

Item	Yes	No	If yes, list type
Sprinkler system			
Emergency lighting			
Fire alarm			
Fire alarm monitored?			
Exit signs			
Detection sytem			

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Utilities

Type	Public	Private	If public, list company
Water			
Sewer			
Power			

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Proposed Contractor(s) \*

Trade	Name	License #	Phone #
<b>General</b>			
<b>Electrical</b>			
<b>Plumbing</b>			
<b>Mechanical</b>			
<b>Fire</b>			
<b>Other</b>			

Building Cost \$ \_\_\_\_\_ Electrical Cost \$ \_\_\_\_\_

Mechanical Cost \$ \_\_\_\_\_ Plumbing Cost \$ \_\_\_\_\_

Fire Protection Cost \$ \_\_\_\_\_ Total Project Cost \$ \_\_\_\_\_

SQ of building or area to be remodeled \_\_\_\_\_ Lien Agent Entry # \_\_\_\_\_



**RUTHERFORD COUNTY BUILDING INSPECTIONS  
COMMERCIAL SITE PLAN**

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Any person who **intends** to do any of the work as “homeowner” must also **own** the building and **intend to operate** the business.--

**Is this parcel in a flood plain?** \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure

**\*Deliberate misrepresentation of any facts on this form may render this permit invalid.**