

JOB TITLE: Litter Control Officer

SW/4

DEPARTMENT: Solid Waste, Rutherford County

JOB SUMMARY: This position is responsible for enforcing solid waste disposal laws for the county.

MAJOR DUTIES:

- o Receives complaints regarding possible illegal disposal of solid waste and investigates; researches public records to locate and identify parties connected to illegal disposal.
- o Investigates illegal solid waste disposal; collects physical evidence; takes photographs; prepares written reports.
- o Enforces federal, state, and county solid waste laws and regulations; issues notices of violations and citations requiring corrective action; swears out warrants on responsible parties to appear in court.
- o Patrols convenience centers to identify violations; patrols municipal and rural areas.
- o Testifies in court.
- o Makes presentations to church, civic, business, and school groups.
- o Maintains a daily log of activities.
- o Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- o Knowledge of the operations, functions, procedures, and legal processes of the Sheriff's Office.
- o Knowledge of federal, state, and local ordinances and policies relating to arrest, search and seizure, environmental regulations, and traffic control.
- o Knowledge of law enforcement principles, practices, methods, and equipments.
- o Knowledge of the criminal and civil papers issued by the courts, and the practices involved in serving them.
- o Knowledge of scientific crime detection and criminal identification methods and procedures.
- o Knowledge of the geography of the county.

- o Skill in the use of firearms and other law enforcement equipment.
- o Skill in the use of self defense tactics.
- o Skill in oral and written communication.
- o Skill in dealing with the public.

SUPERVISORY CONTROLS: The Solid Waste Director or Sheriff's Lieutenant assigns work in terms of general instructions. Completed work is spot-checked for accuracy, compliance with procedures, and the nature and propriety of final results.

GUIDELINES: Guidelines include federal, state, and local laws, and county and department policies. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY: The work consists of related law enforcement duties. Complicated laws and statutes contribute to the complexity of the work.

SCOPE AND EFFECT: The purpose of this position is to enforce laws regarding the disposal of solid waste. Successful performance helps ensure the safe and legal disposal of solid wastes.

PERSONAL CONTACTS: Contacts are typically with co-workers, members of the law enforcement profession, judges, attorneys, and the general public.

PURPOSE OF CONTACTS: Contacts are typically to give or exchange information and provide services.

PHYSICAL DEMANDS: The work is typically performed while sitting, standing, walking, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, uses tools requiring a high degree of dexterity, and must distinguish between shades of color.

WORK ENVIRONMENT: The work is typically performed outdoors and in a car. The employee is exposed to noise, dust, dirt, grease, irritating chemicals, and occasional inclement weather. The work requires the use of protective devices such as masks or goggles.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

MINIMUM QUALIFICATIONS:

- o Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- o Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- o Possession of or ability to readily obtain a valid driver's license issued by the State of North Carolina for the type of vehicle or equipment operated.
- o Ability to meet current requirements set forth by police officers by the State of North Carolina.