

**MEETING MINUTES**  
**Rutherford County TDA VIN Committee**  
**Bechtler House, Rutherfordton, NC**  
**January 21, 2015**  
**1:07 PM – 2:40 PM**

**Meeting Attendees:** Michelle Whitaker, Dan Hageman, Ann Hutchins, Mark Teague, and Kristy Carter.

- I. Meeting started at 1:07 p.m. Mark opened with welcoming comments.
- II. Michelle and Dan indicated that the Wayfinding Master Plan final draft was not received by RCTDA. JMTE has submitted it twice through Dropbox but apparently there has been a “download” problem. JMTE will work with Karen to ensure it is re-submitted and received. Dan indicated that it would be presented to the full RCTDA board on 1/22/2015 for final approval.
- III. The draft version of the Wayfinding Master Plan Grant application was presented by Kristy with much discussion and review. Many detailed decisions were made by the committee. A revised draft will be prepared and presented to the committee electronically within 2 weeks.
- IV. Mark and Michelle confirmed that the actual Wayfinding Master Plan implementation was on hold until the grant application process was established and in motion.
- V. Mark presented information regarding known signing requests by the Tryon Equestrian Center. According to NCDOT there have been no formal requests from the EC regarding directional or LOGO signs along US 74 or at the approaches from I-85 and I-26. There has been an informal inquiry from the EC. Michelle and JMTE will formulate a plan to either directly ask for or guide the EC as to the next steps for acquiring directional signs.
- VI. Mark presented an overall NCDOT sign update. The attached handout shows the status report for each signing item. Green means complete and yellow means recent update.
- VII. Michelle had no further comments.