



Commercial Building Permit Application

All commercial plans must be reviewed for compliance with NC State Codes. We require 2 sets, both of which will be stamped when approved by our office: One set to remain at job site and one set to remain in our office. Expect 10-12 days for plan review and plan review **will not begin** until 2 sets of plan are submitted, along with your permit application, engineering, and Appendix B (if applicable). Plan Review fee is due when permit is issued.

Physical Address of Project: _____ Parcel # _____

Applicant Name _____ Email _____

Applicant Address _____ Phone _____

Contact Person for Project: _____ Email/Phone _____

Contact Person is: Owner Designer Contractor

Business Owner Name _____ Phone _____

Name of Business _____

Mailing Address (if different from above) _____

Directions to Site from Rutherfordton: _____

General Contractor: _____ License #: _____

Electrical Contractor: _____ License #: _____

Plumbing Contractor: _____ License #: _____

Mechanical Contractor: _____ License #: _____

Gas Contractor: _____ License #: _____

Fire Sprinkler Contractor: _____ License #: _____

Fire Alarm Contractor: _____ License #: _____

Lien Agent Entry # (if total job cost is \$30,000 or more) _____

Occupancy Classification(s) of Existing: _____ of New: _____

If storage, list items to be stored: _____

If utility/miscellaneous, give brief description of project: _____

Classifications (check all that apply): Assembly Business Educational Factory/Industrial

Hazardous Institutional Mercantile Storage Utility/Miscellaneous

Type of Work:

New Building Addition Remodel/Alteration Repair Upfit

Describe work to be included on this permit: _____

Please list **only those items included** on this permit:

Total SF _____ Stories: _____ 1st Floor SF _____ 2nd Floor SF _____ 3rd Floor SF _____

Type of Heat: _____ If apartments, total # of units: _____

Is the building have a fire alarm system? _____ Fire Sprinkler/Standpipe System? _____

Job Costs:

Building	\$ _____	Electrical	\$ _____
Plumbing	\$ _____	Mechanical	\$ _____
Fire Alarm	\$ _____	Fire Sprinkler	\$ _____
Gas	\$ _____	Total Job Cost	\$ _____

Sewer: Private Septic Public Sewer (List Provider) _____

Water Supply: Well Public (List Provider) _____

Power Company Supplying the Location: _____

I understand that, to do any of the work as "homeowner," I must own the land **and must own/operate** the business for at least 1 year after final; I understand that it is unlawful to hire anyone to do my trade work who is not licensed in the State of NC; I understand I must let the BI department know if my subs change; I also understand I am making application for permits/inspections of work above described and agree to comply with all State and County codes/laws regulating the work.

Expired plans: All plans not resubmitted or permitted twelve months after the last review will be considered expired and will require a new submittal with review.

Print Name: _____ Signature: _____

Email application to: permits@rutherfordcountync.gov or fax to 828-287-6338

Visit our website at: www.rutherfordcountync.gov and choose "Building Inspections" under Departments

Please include the following applicable items with your permit application:

- Zoning Permit (if in a zoned municipality—Town of Rutherfordton, Town of Spindale, Town of Lake Lure, Village of Chimney Rock)
- Improvement/Operational/Existing Septic Permit from health department unless on sewer (221 Callahan-Koon Rd, Spindale, NC or 828-287-6317)
- Engineering/Specs
- 2 Sets of plans **or** Floor Plan + Cross Section Sheet
- Site Plan
- Appendix B
- Lien agent entry # (if \$30,000+)

Plan Review Fees

Non-engineered	\$ 50
Engineered and 0-5,000 SF	\$100
Engineered and 5,001-20,000 SF	\$150
Engineered and 20,000+ SF	\$200
Cell Towers-Signs	\$100
Solar Farms	\$200

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