

FULL TIME Telecommunicator position - Night Shift

Position is supervised by a 911 Shift Sergeant under the direction of the Communications Director. Work involves operating a computerized work station while answering emergency and non-emergency calls. Work requires ability to multi-task, ability to function in high stress situations while remaining calm, having patience with callers who are under stress, frightened or angry. Position involves Call Taking and dispatching for Law Enforcement, Medical Personnel and Firefighters. Telecommunicators work in a confined area under constant exposure to radio traffic, ringing telephones, and conversations occurring simultaneously. Minimum requirements: must be 21 years of age, High School Diploma, proficient in computer keyboarding, must be able to pass an onsite aptitude test. **Experienced Telecommunicators are strongly encouraged to apply.** Potential applicant must also pass drug test and background check. Usual work schedule is a 12 hour shift on NIGHTS (6pm – 6am). Weekends and Holidays are required with shift rotation. Salary range starts at \$13.77 per hour. Certification requirements within the first full year of employment. APPLICATION PACKETS CAN BE PICKED UP AT THE Rutherford County Sheriff's Office, 198 N. Washington Street, Rutherfordton, the 911 Communications Center, 240 N. Washington Street, Rutherfordton, NC or Human Resources. Ask specifically for the 91 Communications packet. Hours Mon-Fri 8:30-5:00.

Applications accepted through the close of business Friday, October 26th, 2018.

EEO