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| <b>Rutherford County Revenue Dept.</b><br><b>Individual Personal Property Listing</b><br><b>Mailing Address:</b><br><b>125 W 3<sup>rd</sup> Street</b><br><b>Rutherfordton, NC 28139</b> | <b>TO AVOID PENALTY, RETURN SIGNED</b><br><b>COMPLETE LISTING BY JANUARY 31<sup>st</sup></b><br><b>TAX YEAR:</b> | Office Location:<br>125 W 3 <sup>rd</sup> Street<br>Rutherfordton, NC 28139<br>Phone – (828) 287-6000 Fax – (828) 287-6179<br>Email: assessor@rutherfordcountync.gov<br>Website: www.rutherfordcountync.gov |
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| FOR DEPARTMENT USE ONLY | ABSTRACT # | TAX JURISDICTION/ MUNICIPALITY | PENALTY % | PRIOR YEAR VALUE | TOTAL ASSESSED VALUE |
|-------------------------|------------|--------------------------------|-----------|------------------|----------------------|
|                         |            |                                |           |                  |                      |

|          |                              |   |
|----------|------------------------------|---|
| <b>A</b> | <b>Ownership Information</b> | <b>Additional Information</b>   |
|          |                              | <b>Tax Relief:</b><br><b>Parcel number:</b><br><b>Owner ID:</b><br><b>Phone number:</b><br><b>Email:</b><br><b>NOTES:</b> |

|          |   |
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| <b>B</b> | <b>Physical Location of personal property :</b> |
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|          |   |
|----------|---|
| <b>C</b> | <b>Listed Property: Below is personal property listed in your name for which you will be billed in current year.</b><br><br><b>PLEASE SEE INSTRUCTIONS.</b> |
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| Property Type | Description of Personal Property | Property ID(system) |
|---------------|----------------------------------|---------------------|
|               |                                  |                     |
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| <b>D</b> | <b>Personal Property</b> - Please list, with complete descriptions, any properties in your possession in Rutherford County as of January 1 <sup>st</sup> , which are not listed above. Property Types include: ( <b>Aircraft, Watercraft plus motor, Manufactured Home, Unregistered Vehicle, etc...</b> ) <b>Do not list licensed (tagged) vehicles, leased vehicles, or real property. PLEASE SEE INSTRUCTIONS.</b> |
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| Property Type | Model Year | Make | Model | Length (width if applicable) | Description (Detail) | PROPERTY ID# (i.e.VIN#, Tail#, Registration #) |
|---------------|------------|------|-------|------------------------------|----------------------|--|
|               |            |      |       |                              |                      |  |
|               |            |      |       |                              |                      |  |
|               |            |      |       |                              |                      |  |
|               |            |      |       |                              |                      |  |
|               |            |      |       |                              |                      |  |

|                  |   |                     |
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| <b>E</b>         | <b>AFFIRMATION –SEE INSTRUCTIONS</b><br><br><b>UNDER PENALTIES PRESCRIBED BY LAW, I HEREBY AFFIRM THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS LISTING, INCLUDING ANY ACCOMPANYING STATEMENT, SCHEDULE, AND OTHER INFORMATION IS TRUE AND COMPLETE.</b> |                     |
| Signature _____  | Date _____  | Printed Name _____  |
| Home Phone _____ | Business Phone _____  | Email Address _____ |

**COUNTY - Individual Personal Property Listing INSTRUCTIONS**  
**To Avoid Penalty, Return Signed Complete Listing by January 31<sup>st</sup>.**

|          |                                 |   |
|----------|---------------------------------|---|
| <b>A</b> | <b>Ownership Information</b>    | Please provide all requested information and provide corrections if necessary. All ownership information on this form is as of January 1 <sup>st</sup> of the tax year. Please review and update additional information requested in this section.  |
| <b>B</b> | <b>Physical Location</b>        | Enter physical location of listed property as of January 1 <sup>st</sup> of the tax year indicated on the top of the form. If you own multiple properties at different locations, a separate listing form must be completed for each location. Contact our office for additional property listing forms. If you own a watercraft registered in Rutherford County, it may have been prelisted based on information received from the North Carolina Wildlife Resources Commission.   |
| <b>C</b> | <b>Listed Personal Property</b> | <p><b><u>Deletions</u></b> - Draw one line through any property you did not own on January 1<sup>st</sup> of the tax year indicated on the top of the form, and provide proof.</p> <p><b><u>Corrections</u></b> - Make any changes in section C and provide proof if applicable.</p> <p><b><u>For Deletions and Corrections: Attach Proof (Notarized Bill of Sale, Salvage, New Owner Contact information, location of property if not in County, Bankruptcy or Repossession Documents.)</u></b></p>  |
| <b>D</b> | <b>Personal Property</b>        | <p>Enter Items owned as of January 1<sup>st</sup> of the tax year indicated on the top of the form<br/> <b>List all boats, boat motors, manufactured homes, aircraft, and unlicensed vehicles owned by you on January 1<sup>st</sup>.</b><br/> <b>Please provide complete descriptions of all property. You may also attach detailed information about the property if it does not fit in the space provided.</b></p> <p><b><u>Licensed Vehicles</u></b> - Do not list vehicles currently licensed (tagged) by the North Carolina Department of Motor Vehicles. Property Tax on Registered Motor Vehicles will be billed at the time of renewal or purchase of a North Carolina license plate. Permanently licensed (tagged) vehicles must be listed.</p> <p><b><u>Unlicensed Vehicles</u></b> - Vehicles not licensed (or tagged) with the North Carolina Department of Motor Vehicles <b>must</b> be listed. Vehicles include cars, trucks, trailers - all types, motorcycles, and motor homes. If your vehicle is damaged or claimed as a total loss, submit any information as to its condition as of January 1<sup>st</sup>.</p> <p><b><u>Watercraft (Boats)</u></b> - Watercraft ownership is determined by information received from the NC Wildlife Resources Commission, Marinas, as well as boats properly listed by owner as of January 1. Please provide as much information as possible to ensure the property can be valued accurately. Please contact the Assessor's office for any clarification.</p> |
| <b>E</b> | <b>Affirmation</b>              | <p><b>Signature must be that of the owner, partner or principal officer or individual having power of attorney.</b></p> <p><b>Listings may be subject to audit review, for compliance and accuracy of returns.</b></p> <p><b>Any individual who willfully makes and subscribes an abstract (listing) required by this Subchapter (of the Revenue Laws) which he does not believe to be true and correct as to every material matter shall be guilty of a Class 2 misdemeanor.</b><br/> <b>(Punishable by a fine not to exceed \$1,000 and/or imprisonment up to 60 days.)</b></p>   |